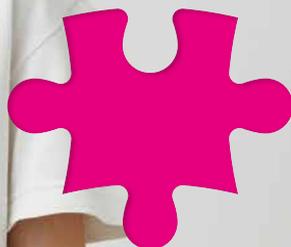


Vroeg samenwerken In Noord-Holland Noord

**Information for
parents and
carers**



Children and youngsters interact with professionals such as teachers at school, the doctor, a youth worker or social care person. These professionals do not always know each other and thus do not always work together well.

This contact tool, also called 'verwijsindex', helps these professionals to find each other when needed. So they can work together, collaborate better in the care for your child.

In the region, North Holland North, the contact tool is called 'VIN' (Vroeg samenwerken In Noord-Holland Noord).

How does it work?

VIN is a digital tool in which a professional can indicate that he is in contact or involved with your child or your family. When another professional indicates involvement with the same child or family in the tool, a match is made. The professionals will then get in contact with each other and with you to see how they can best help your child or family.

What information is recorded in the tool 'VIN'?

VIN records only the name, address and date of birth of your child, linked to the name and contact details of the professional who is involved. It does not say why the professional is involved with your child or what the concerns are. This recording is called a 'signal'.



How long does a signal stay on record in this VIN tool ?

A signal stays 'active' for a maximum of two years. It may be shorter,



when a professional deactivates the signal. The information stays in the archive for a maximum of five years. After 5 years the information is fully removed from the tool. This also happens when your child has reached the age of 23.

How are you as parents or carers and your children involved?

When your child is younger than 16, the professional will inform you that he is making a signal in the tool. When the child is 12 years or older he will inform your child as well. When your child is 16 or older, he will only inform your child.

If there is a match in VIN with another professional then you and/or your child can discuss with the professional how information is shared. For instance in a meeting with you and the professionals involved, or a phone conversation or via e-mail.



Who can use VIN?

The VIN tool is used by professionals who work with children between age 0 and 23 or their parents. For example teachers, doctors, nurses, social workers, youth workers, neighbourhood teams, child protection services, Veilig Thuis, and so on. Volunteers from, for example, the local sport club, do not have access to the tool .

Privacy and rights

Privacy of your child is important. VIN complies with the rules of law that protect the privacy of your child. The tool can only be accessed by authorized professionals. A professional can only see his own signals and the matches that may come from it. In other words: it is not a search tool.

You have the right to see the information of your child's signal in the tool. You also have the right to know why the professional has created the signal. If you do not agree with the signal, you can send an appeal (a notice of objection), to the town council where your child is registered.

More information

On www.verwijsindex.tv you can watch a short video that explains the VIN tool in Dutch. You can also find information in Dutch on www.vroegsamewerken.nl

*Vroeg samenwerken
In Noord-Holland Noord*

